



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies, Materials and Equipment for CvSU Tanza Campus

1. The Cavite State University (Cvsu) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies, Materials and Equipment for CvSU Tanza Campus”** with an Approved Budget for the Contract (ABC) of **Two Hundred Six Thousand Three Hundred Pesos and 48/100 Only (PhP 206,300.48)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	pack	BATTERY, dry Cell, size AA	5	21.84	109.20
2.	pack	BATTERY, dry Cell, size AAA	5	19.76	98.80
3.	pc	ERASER, plastic/rubber	8	9.36	74.88
4.	pc	FILE ORGANIZER, expanding, plastic, legal	5	85.20	426.00
5.	jar	GLUE, all purpose	3	70.72	212.16
6.	bottle	INK, for stamp pad	3	31.20	93.60
7.	pc	MARKER, permanent, black, bullet type	10	15.60	156.00
8.	pc	MARKER, whiteboard, black	20	10.04	200.80
9.	box	PAPER CLIP, vinyl/plastic coated, 33mm	6	9.36	56.16
10.	ream	PAPER, Multi-Purpose, A4, 70 gsm	480	163.28	78,374.40
11.	pc	SIGN PEN, blue	60	26.00	1,560.00
12.	pc	STAMP PAD, felt	3	42.64	127.92
13.	box	STAPLE WIRE, standard	4	23.76	95.04
14.	roll	TAPE, packaging, 48mm	4	30.16	120.64
15.	pc	BROOM, soft, tambo	6	127.92	767.52
16.	pc	BROOM, stick, ting-ting	6	23.92	143.52
17.	bottle	CLEANER, toilet and urinal, 250ml	6	44.72	268.32
18.	can	DISINFECTANT SPRAY, aerosol type, 400ml, clean scent	10	150.80	1,508.00
19.	can	INSECTICIDE, aerosol type, 600ml, water based	10	257.92	2,579.20
20.	roll	TAPE, electrical, vinyl, 0.16mm x 19mm x 16m, black	6	19.45	116.70
21.	pc	DATING AND STAMPING MACHINE	2	453.96	907.92
22.	unit	ELECTRIC FAN, ceiling mount, orbit type	20	1,380.08	27,601.60
23.	unit	PAPER SHREDDER ● Strip-cut or cross-cut ● Receptacle volume: 20L capacity, see-through, translucent or opaque paper bin ● Sheet capacity: 10 sheets (max) using 70gsm paper ● Intake throat width: 220mm (min) ● Cutting width: 4mm (max) ● Cutting speed: 50 mm/sec ● Can also shred paper clips, staples, ● Electric motor: 150 watts ● Continuous run time: 10 minutes	1	5,699.20	5,699.20

		<ul style="list-style-type: none"> ● Automatic start/stop control 			
24.	pc	PENCIL SHARPENER, manual, single cutter head	1	213.20	213.20
25.	unit	PRINTER, impact, dot matrix, 9 pins, 80 columns	1	11,014.64	11,014.64
26.	pc	PUNCHER, paper, heavy duty	2	162.24	324.48
27.	unit	TAPE DISPENSER, table top	4	78.00	312.00
28.	unit	EXTERNAL HARD DRIVE, 1 TB	1	3,018.08	3,018.08
29.	unit	FIRE EXTINGUISHER <ul style="list-style-type: none"> ● Dry chemical (Mono-Ammonium Phosphate) ● For ABC class of fire ● Stored pressure type ● Mass of extinguishing medium: 4.5kg (10lbs) ● Purity of the chemical: 75% (min) ● Duration of discharge: 10 seconds (min) ● With pressure gauge control ● Non-electrical conductor, non-toxic ● The extinguisher cylinder shall be corrosion resistant ● With PS or ICC mark 	10	1,398.80	13,988.00
30.	unit	FIRE EXTINGUISHER <ul style="list-style-type: none"> ● Pure HCFC 123 (Dichlorodifluoromethane) ● For ABC class of fire ● Stored pressure type ● Capacity in terms of mass extinguishing medium: 4.5kg (10lbs) ● Purity of the chemical: 99% (min) ● Duration of discharge: 10 seconds (min) ● With pressure gauge control ● Non-electrical conductor, non-toxic, non-corrosive ● Labelling/markings: shall follow PNS 15-5:1996 ● With PS or ICC mark 	10	5,613.25	56,132.50
TOTAL AMOUNT					206,300.48

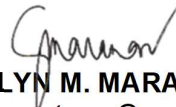
2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of October 24, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.



ROSELYN M. MARANAN

BAC Secretary, Goods and Consulting Services