



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Materials for Accreditation - CvSU Tanza Campus

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for Accreditation - CvSU Tanza Campus”** with an Approved Budget for the Contract (ABC) of **Eighty Thousand Pesos Only (PhP 80,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	reams	Bond paper, A4 size, 80 gsm, sub-24	75	250.00	18,750.00
2.	pcs	Gel pen erasable 0.5mm, blue	20	35.00	700.00
3.	pcs	Gel pen erasable 0.5mm, black	20	35.00	700.00
4.	pcs	Gel pen, 1mm thickness, blue	20	100.00	2,000.00
5.		Gel pen, 1mm thickness, black	20	100.00	2,000.00
6.	boxes	Highlighter, water-based ink, 1mm x 2mm x 5mm, blue	4	350.00	1,400.00
7.	pcs	Stapler #35 with stapling capacity: 30 sheets	2	600.00	1,200.00
8.	packs	Specialty paper, pale cream, A4 size, 10s	10	80.00	800.00
9.	packs	Photopaper, premium matte, A4, 260gsm, 10s	10	220.00	2,200.00
10.	pcs	Double sided tape, 1" x 10m roll	20	40.00	800.00
11.	pcs	Double sided tape foam, 18mm x 10m roll	20	200.00	4,000.00
12.	pcs	Ivy grip tape 1mm thickness, 3 meters	20	200.00	4,000.00
13.	pcs	Duct tape, 2", 20m, gray	20	150.00	3,000.00
14.	pcs	Masking tape 1" x 30m	20	120.00	2,400.00
15.	pcs	Masking tape 2" x 30m	20	120.00	2,400.00
16.	pcs	Scotch tape, 1" x 25m	20	100.00	2,000.00
17.	pcs	Scotch tape, 2" x 25m	20	100.00	2,000.00
18.	pcs	Wooden Certificate frame, A4size	10	155.00	1,550.00
19.	roll	Plastic cover, 48 inches x 40 meters	3	900.00	2,700.00
20.	pcs	Table cloth, plain, rectangular, 90x58 inches, green	2	300.00	600.00
21.	pcs	Table cloth, plain, rectangular, 90x58 inches, mocha	2	300.00	600.00
22.	pcs	Table cloth, plain, rectangular, 90x58 inches, black	2	300.00	600.00
23.	pcs	Laminating machine, A3/A4 size, hot/cold reverse, 220V, heavy duty	2	1,800.00	3,600.00
24.	unit	2K Compact webcam with AI-noise canceling microphones, stereo mics, adjustable field of views low light correction, built-in privacy cover, Photo sensor technology: CMOS Video capture resolution: 2K	4	5,000.00	20,000.00

		Maximum Focal length: 30mm Maximum aperture: 2 f Flash memory type: Micro SD Video capture format: MP4 Supported audio format: MP3 Screen size: 2.7 inches USB type			
TOTAL AMOUNT					80,000.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 8:00 AM of October 28, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services