



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Materials for CvSU Main Campus

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for CvSU Main Campus”** with an Approved Budget for the Contract (ABC) of **Seventy-Two Thousand Four Hundred Sixty-Nine Pesos and 56/100 Only (PhP 72,469.56)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	PACK	BATTERY, dry Cell, size AA	95	30.00	2,850.00
2.	PACK	BATTERY, dry Cell, size AAA	53	25.00	1,325.00
3.	TUBE	BLADE, for general purpose cutter / utility knife	3	16.00	48.00
4.	PC	DATA FILE BOX	18	140.00	2,520.00
5.	BOX	ENVELOPE, expanding, kraft, legal	3	1,250.00	3,750.00
6.	BOX	ENVELOPE, mailing, with window	1	528.32	528.32
7.	BOX	FASTENER, metal, non-sharp edges	6	94.64	567.84
8.	PACK	FILE TAB DIVIDER, bristol board, for A4	30	25.00	750.00
9.	PACK	FOLDER, L-type, A4	9	250.00	2,250.00
10.	JAR	GLUE, all purpose	14	70.00	980.00
11.	PC	MARKER, permanent, black, bullet type	29	25.00	725.00
12.	PC	MARKER, permanent, blue, bullet type	15	25.00	375.00
13.	PC	MARKER, permanent, red, bullet type	12	25.00	300.00
14.	PC	MARKER, whiteboard, black	52	45.00	2,340.00
15.	PC	MARKER, whiteboard, blue	15	45.00	675.00
16.	PC	MARKER, whiteboard, red	6	45.00	270.00
17.	PAD	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	27	71.00	1,917.00
18.	BOX	RUBBER BAND, No. 18	29	165.36	4,795.44
19.	PC	SIGN PEN, black	95	60.00	5,700.00
20.	PC	SIGN PEN, blue	60	60.00	3,600.00
21.	PC	SIGN PEN, red	63	60.00	3,780.00
22.	PC	STAMP PAD, felt	14	42.64	596.96
23.	ROLL	TAPE, packaging, 48mm	9	38.00	342.00
24.	PC	BROOM, soft, tambo	21	165.00	3,465.00
25.	PC	BROOM, stick, ting-ting	26	30.00	780.00
26.	bottle	CLEANER, toilet and urinal	64	60.00	3,840.00
27.	can	CLEANSER, scouring powder	88	36.00	3,168.00
28.	pack	DETERGENT POWDER, all-purpose, 1kg	15	105.00	1,575.00
29.	can	DISINFECTANT SPRAY, aerosol type	22	230.00	5,060.00
30.	can	INSECTICIDE, aerosol type	5	280.00	1,400.00
31.	bottle	LIQUID HAND SOAP, 500mL	34	194.00	6,596.00
32.	pack	TISSUE, interfolded paper towel	140	40.00	5,600.00
TOTAL AMOUNT					72,469.56

2. Delivery Period: ____ calendar days from the receipt of P.O.

3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of October 29, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services