



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Collateral and Promotional Materials for ILCLO

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Collateral and Promotional Materials for ILCLO”** with an Approved Budget for the Contract (ABC) of **Two Hundred Thirty Thousand Pesos Only (PhP 230,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

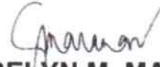
Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	Pcs	Notebook ● The Specifications of Hardcover Notebook ● Cover color: Emerald Green ● Cover material: PU leather, Jacket ● Cover type: Hardcover ● Color of Design on Cover: Gold ● Weight: 355g ● Size:15.2*22cm ● Inner paper size: 21 * 14.8 cm (A5) ● Binding: Smythe perfect ● Number of Sheets: 110 ● Number of pages: 220 ● Back Pocket - Pen Holder - Magnet Closure (customized design)	100	1,700.00	170,000.00
2.	Pcs	Sign Pen ● SIGN PEN, Parker like, with clip ● Color: Black, Clip and tip color: Gold ● Ink Color: Black (customized design) *arranged in a box	200	100.00	20,000.00
3.	Pcs	Hard Gift Box with attached Ribbon ● Box Color: Emerald ● Ribbon Color: Gold ● Size: 28*20*8 cm (customized design)	100	400.00	40,000.00
		(Please see attached details and picture design)			
TOTAL AMOUNT					230,000.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.

5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of November 14, 2024.**

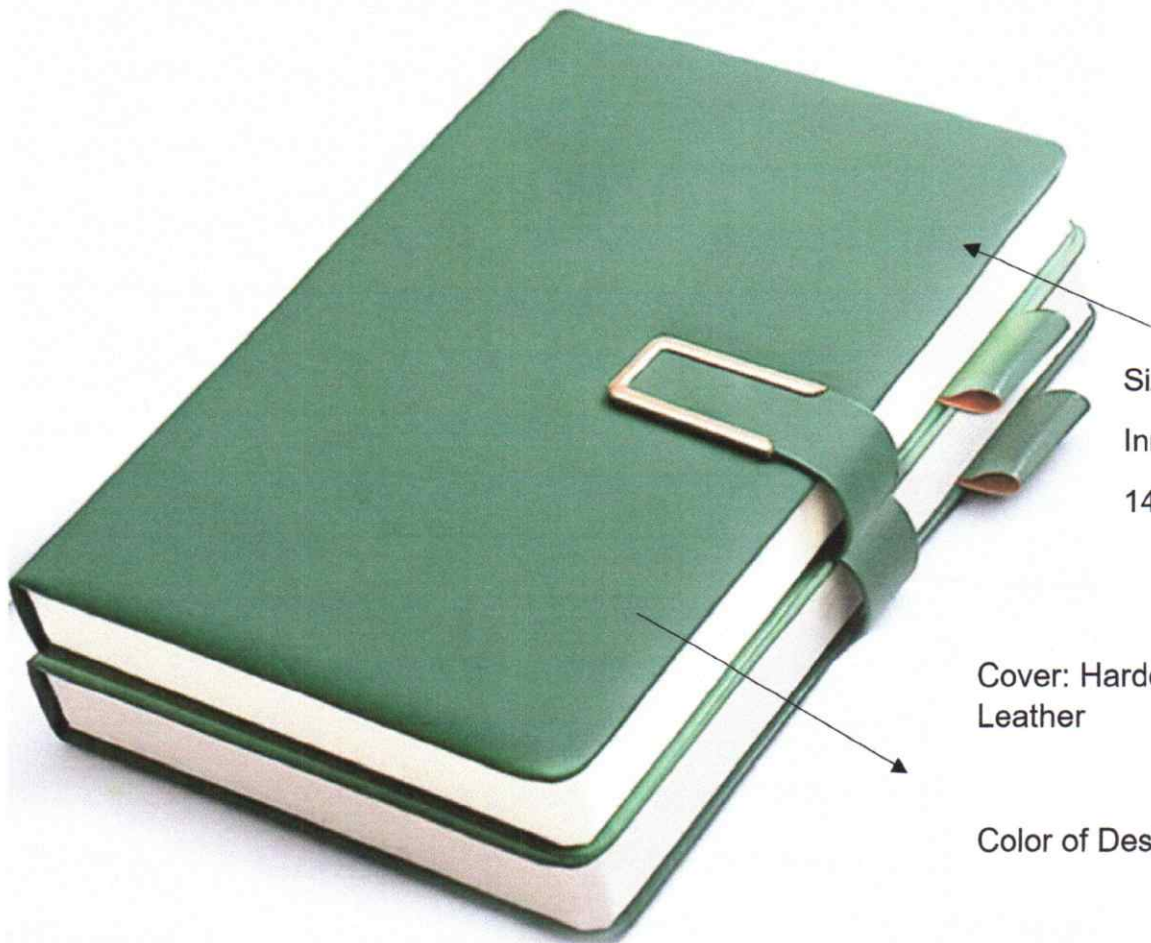
Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.



ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services

THIS IS JUST A SAMPLE, FOR PROPER LABELS OF THE ITEM.



Size: 15.2 * 22 cm
Inner paper size:
14.8 * 21 cm (A5)

Cover: Hardcover, PU
Leather

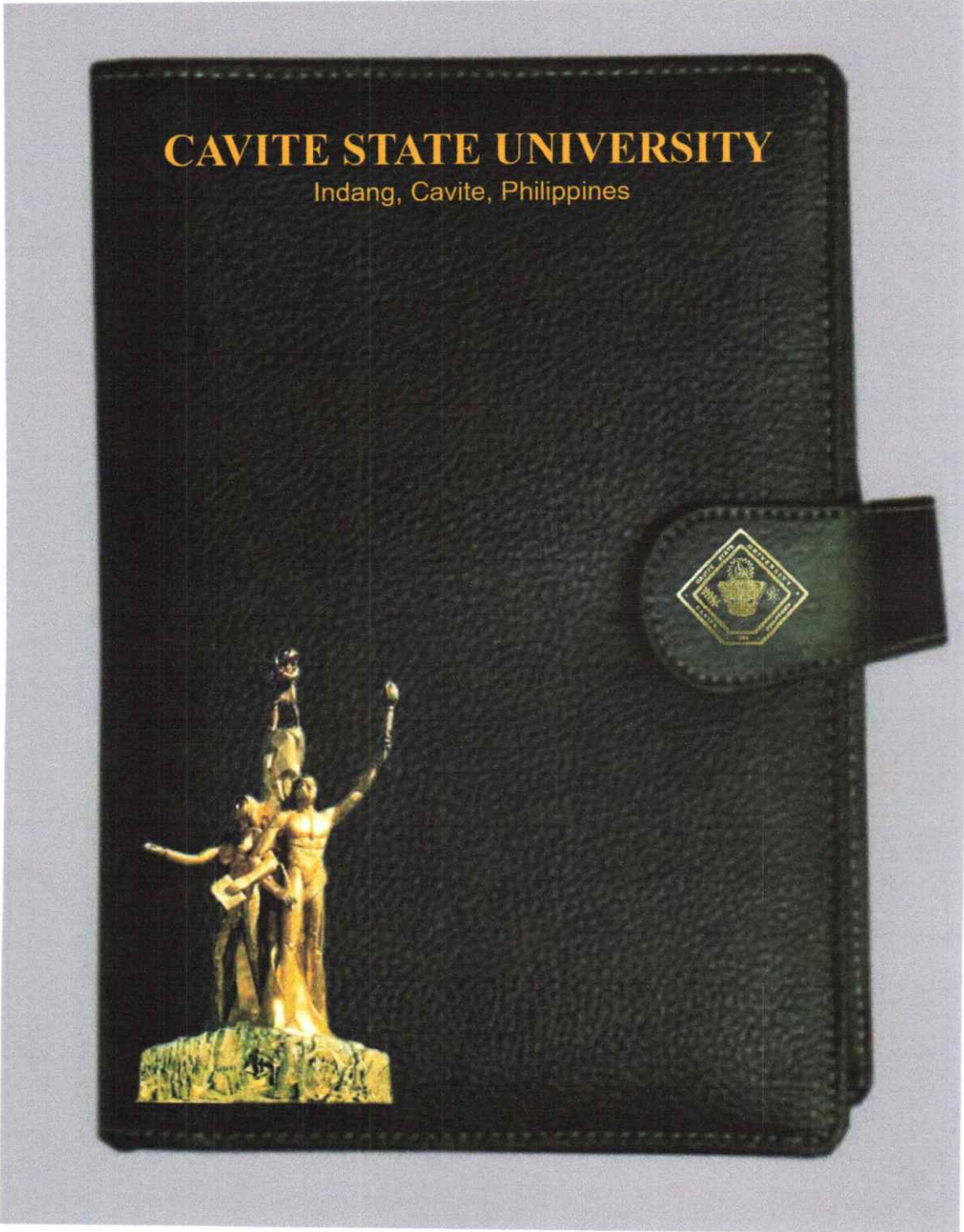
Color of Designs: Gold

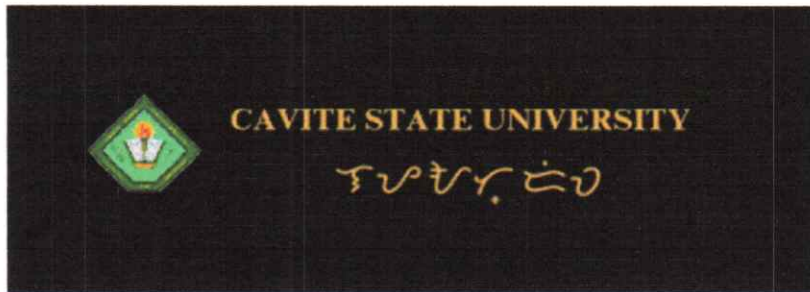


← Color: Emerald Green

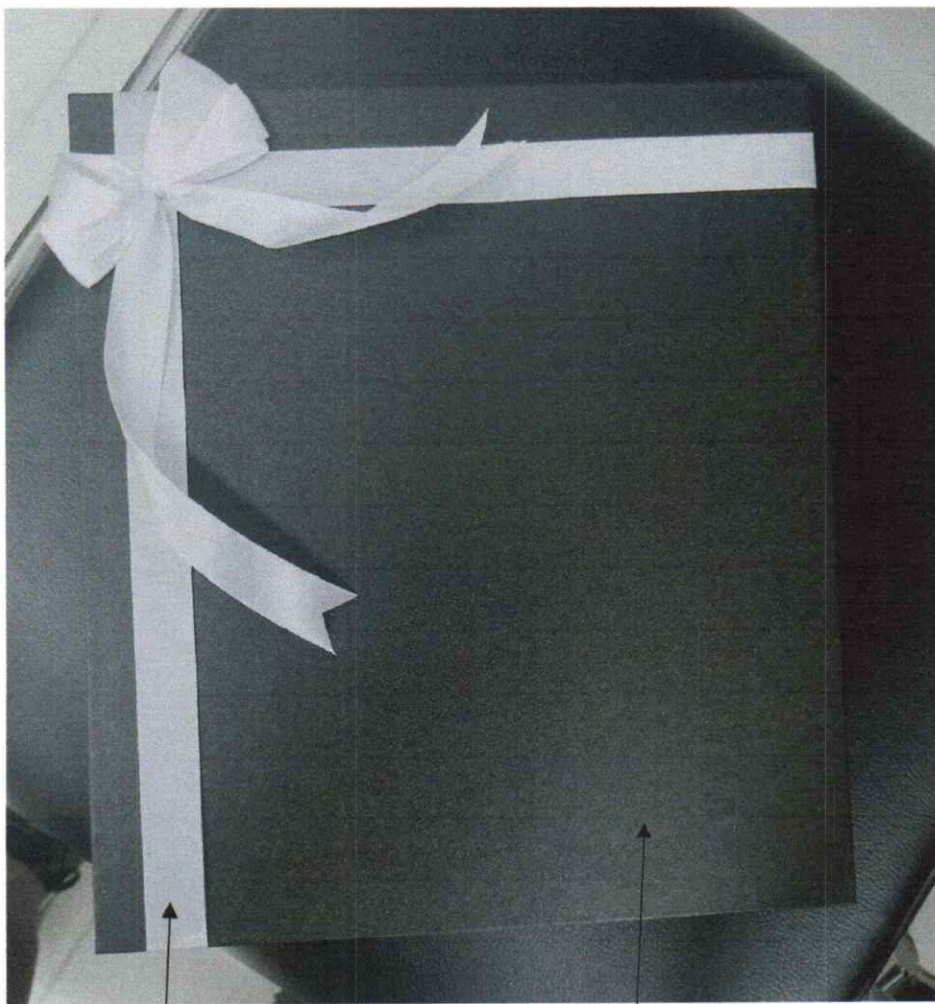
****WITH BACK POCKET, PEN HOLDER, MAGNET CLOSURE**

THIS IS NOT THE COLOR, THIS IS JUST TO SHOW THE CUSTOMIZED DESIGN





BALLPEN DESIGN



Ribbon Color: Gold

Box Color: Emerald Green

Size: 28*20*8 cm