



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Materials for CvSU Cavite City Campus

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for CvSU Cavite City Campus”** with an Approved Budget for the Contract (ABC) of **Fifty-Six Thousand Five Hundred Sixty-Eight Pesos and 42/100 Only (PhP 56,568.42)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	PCS	BATTERY, DRY CELL, AA	100	21.84	2,184.00
2.	PCS	BATTERY, DRY CELL, AAA	20	19.75	395.00
3.	PCS	BROOM, SOFT TAMBO	20	127.92	2,558.40
4.	PCS	BROOM, STICK, TINGTING	20	29.90	598.00
5.	PCS	CLEANSER, TOILET, URINAL	100	44.72	4,472.00
6.	PCS	CLEANSER, SCOURING POWDER	30	36.00	1,080.00
7.	PCS	CLIP, BACKFOLD, 25MM	40	15.60	624.00
8.	PCS	CLIP, BACKFOLD, 50MM	20	60.32	1,206.40
9.	PACK	DETERGENT POWDER, ALL PURPOSE, 1KG	100	88.40	8,840.00
10.	CAN	DISINFECTANT SPRAY, AEROSOL TYPE	10	150.80	1,508.00
11.	BOX	ENVELOPE, DOCUMENTARY, A4	10	840.32	8,403.20
12.	BOX	ENVELOPE, EXPANDING, KRAFT, LEGAL	5	1,373.88	6,869.40
13.	BOX	ENVELOPE, MAILING	2	466.96	933.92
14.	PCS	ERASER, PLASTIC/RUBBER	10	9.36	93.60
15.	PCS	GLUE, ALL PURPOSE	10	70.72	707.20
16.	PCS	MARKER, PERMANENT, BLACK, BULLET TYPE	20	15.60	312.00
17.	PCS	MARKER, WHITEBOARD, BLACK	50	50.00	2,500.00
18.	BOX	PAPER CLIP, VINYL/PLASTIC COATED, 33MM	10	39.00	390.00
19.	PCS	SIGN PEN BLACK	100	26.00	2,600.00
20.	PCS	SIGN PEN RED	40	26.00	1,040.00
21.	BOX	STAPLE WIRE, STANDARD	10	47.50	475.00
22.	PCS	TAPE DISPENSER, TABLE TOP	5	390.00	1,950.00
23.	PCS	TAPE ELECTRICAL	30	19.45	583.50
24.	PCS	TAPE, MASKING, 48MM	20	121.16	2,423.20
25.	PCS	TAPE, PACKAGING, 48MM	20	30.16	603.20
26.	PCS	TAPE, TRANSPARENT, 48MM	20	23.92	478.40
27.	BUNDLE	RING BINDER, 1/2 INCH, PLASTIC, BLACK, 10/BUNDLE	2	100.00	200.00
28.	BUNDLE	RING BINDER, 1 INCH, PLASTIC, BLACK, 10/BUNDLE	2	260.00	520.00
29.	BUNDLE	RING BINDER, 3/4 INCH, PLASTIC, BLACK, 10/BUNDLE	2	180.00	360.00

30.	BUNDLE	RING BINDER, 2 INCH, PLASTIC, BLACK, 10/BUNDLE	4	415.00	1,660.00
TOTAL AMOUNT					56,568.42

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of January 13, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
 BAC Secretary, Goods and Consulting Services