



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Customized ID Lace, Student Record Jacket, Diploma Jacket and Various Supplies for
CvSU Trece Martires City Campus

- The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Customized ID Lace, Student Record Jacket, Diploma Jacket and Various Supplies for CvSU Trece Martires City Campus”** with an Approved Budget for the Contract (ABC) of **Three Hundred Fifty-Six Thousand Four Hundred Ninety-Five Pesos Only (PhP 356,495.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No. | Unit | Description | Quantity | Unit Cost | Total Cost |
|---------------------|------|---|----------|-----------|-------------------|
| 1. | pc | ID LACE – CUSTOMIZED (PLEASE SEE ATTACHED SPECS) | 1,075 | 82.00 | 88,150.00 |
| 2. | pc | STUDENT RECORD JACKET (REGISTRAR), 8.5' x 13" (PLEASE SEE ATTACHED SPECS) | 1,000 | 40.00 | 40,000.00 |
| 3. | pc | DIPLOMA JACKET, A4 SIZE, COLOR GREEN, FOAMED WITH CvSU LOGO, CUSTOMIZED (PLEASE SEE ATTACHED SPECS) | 1,025 | 125.00 | 128,125.00 |
| 4. | pc | FLOURESCENT MARKER, blue | 40 | 20.00 | 800.00 |
| 5. | pc | FLOURESCENT MARKER, green | 40 | 20.00 | 800.00 |
| 6. | pc | FLOURESCENT MARKER, orange | 10 | 20.00 | 200.00 |
| 7. | pc | FLOURESCENT MARKER, pink | 30 | 20.00 | 600.00 |
| 8. | pc | FLOURESCENT MARKER, yellow | 30 | 20.00 | 600.00 |
| 9. | roll | TAPE, DUCT, 2" | 10 | 70.00 | 700.00 |
| 10. | roll | TAPE, DUCT, 3" | 10 | 232.00 | 2,320.00 |
| 11. | pc | Glue, stick glue, Multipurpose, 25g, Non-Toxic - Extra Strength | 20 | 95.00 | 1,900.00 |
| 12. | pc | Glue, stick glue, Multipurpose, 15g, Non-Toxic - Extra Strength | 20 | 45.00 | 900.00 |
| 13. | box | INDEX TAB, Insertable Self-Adhesive Index Tabs With Printable Inserts, 1.5", Clear, Pack Of 25 | 30 | 200.00 | 6,000.00 |
| 14. | pc | HP 107A Black Original Laser Toner Cartridge (W1107a)/ Laser MFP 135A | 10 | 2,660.00 | 26,600.00 |
| 15. | pc | MagiCard Neo MN300YMCKO Ribbon, 1x Full Color (YMCKO) Color Dye Film, 1x Cleaning Spool | 12 | 4,900.00 | 58,800.00 |
| TOTAL AMOUNT | | | | | 356,495.00 |

- Delivery Period: _____ calendar days from the receipt of P.O.
- Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.

4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of February 3, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services



TRECE MARTIRES CITY CAMPUS


CYSU

CAVITE STATE

UNIVERSITY



STUDENT RECORD JACKET (REGISTRAR), 8.5' x 13"

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|  <p>CAVITE STATE UNIVERSITY Cavite, Philippines</p> <p>Office of the University Registrar</p> | STUDENT NUMBER: _____ | NAME OF STUDENT: _____ |
| | DATE OF ADMISSION: _____ | COURSE PROGRAM: _____ |
| <p>CREDENTIALS SUBMITTED:</p> <p>_____ CARD/ELIB</p> <p>_____ F133</p> <p>_____ Certificate of Good Moral Character</p> <p>_____ Official Transcript of Record For Evaluation</p> <p>_____ For CvSU</p> <p>_____ Certificate of Transfer</p> <p>_____ Result of Medical/Dental</p> <p>_____ Result of Interview</p> <p>_____ Notice of Admission</p> <p>_____ Others</p> | <p>REGISTRATION STATUS</p> <p>sem 20 _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>summer _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>summer _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>summer _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>summer _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>summer _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>summer _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>summer _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>summer _____ 20 _____</p> <p>sem 20 _____ 20 _____</p> <p>summer _____ 20 _____</p> | <p>GENERAL POINT AVERAGE (GPA)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> |
| REMARKS | | |

DIPLOMA JACKET, A4 SIZE, COLOR GREEN, FOAMED WITH CvSU LOGO, CUSTOMIZED

