



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Repair and Maintenance of Airconditioning Units (1st to 4th Floor) for University Library

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Repair and Maintenance of Airconditioning Units (1st to 4th Floor) for University Library”** with an Approved Budget for the Contract (ABC) of **Sixty-Three Thousand Pesos Only (PhP 63,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	units	General cleaning and maintenance of window type aircon units	29	1,000.00	29,000.00
2.	units	General cleaning and maintenance of split type aircon units	13	1,700.00	22,100.00
3.	unit	Replacement of magnetic contactor of 3TR split type aircon	1	3,300.00	3,300.00
4.	unit	Labor for replacement of magnetic contactor of 3TR split type aircon	1	1,100.00	1,100.00
5.	unit	Replacement of capacitor of split type aircon	1	1,900.00	1,900.00
6.	unit	Labor for replacement of capacitor of split type aircon	1	800.00	800.00
7.	units	Replacement of capacitor of split type aircon	2	1,600.00	3,200.00
8.	units	Labor for replacement of capacitor of split type aircon	2	800.00	1,600.00
		(Please see attached list of aircon units with serial number)			
TOTAL AMOUNT					63,000.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 7:00 AM of February 11, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services

- CODES:**
- LOBBY (LOB)
 - CIRCULATION SECTION (CIR)
 - FILIPINIANA SECTION (FIL)
 - THESES SECTION (THE)
 - TECHNICAL AND SERVICES SECTION (TEC)
 - RESERVE AND REFERENCE SECTIONS (RAR)
 - E-LIBRARY SECTION (ELIB)
 - MULTIMEDIA SECTION (MUL)
 - LEARNING COMMONS ROOM (LCR)
 - COLLABORATION ROOM (COL)

General cleaning and maintenance of window type aircon units

- 1 CIR-WTAC-1 ✓
 - 2 CIR-WTAC-2 ✓
 - 3 CIR-WTAC-3 ✓
 - 4 CIR-WTAC-4 ✓ *1st cleaning*
 - 5 CIR-WTAC-5 ✓
 - 6 FIL-WTAC-6
 - 7 FIL-WTAC-7 *1st cleaning*
 - 8 THE-WTAC-8
 - 9 THE-WTAC-9
 - 10 THE-WTAC-10
 - 11 THE-WTAC-11
 - 12 THE-WTAC-12
 - 13 THE-WTAC-13
 - 14 TEC-WTAC-14
 - 15 TEC-WTAC-15
 - 16 RAR-WTAC-16
 - 17 RAR-WTAC-17
 - 18 RAR-WTAC-18
 - 19 RAR-WTAC-19
 - 20 RAR-WTAC-20
 - 21 RAR-WTAC-21
 - 22 ELIB-WTAC-22
 - 23 ELIB-WTAC-23
 - 24 MUL-WTAC-24
 - 25 MUL-WTAC-25
 - 26 LCR-WTAC-26
 - 27 LCR-WTAC-27
 - 28 COL-WTAC-28
 - 29 COL-WTAC-29
- 1st cleaning*

General cleaning and maintenance of split type aircon units

- 1 CIR-STAC-1
 - 2 CIR-STAC-2
 - 3 FIL-STAC-3
 - 4 FIL-STAC-4
- 1st cleaning*

- 5 THE-STAC-5 1
- 6 RAR-STAC-6
- 7 MUL-STAC-7 ①
- 8 LCR-STAC-8 ②
- 9 LOB-MTAC-1 ③
- 10 MUL-MTAC-1
- 11 MUL-MTAC-2
- 12 ELIB-MTAC-1 ④
- 13 ELIB-MTAC-2

1st day

Replacement of magnetic contactor of 3TR split type aircon

- 1 MUL-STAC-7 ①

Replacement of capacitor of split type aircon

- 1 LCR-STAC-8 ②

Replacement of capacitor of split type aircon

- 1 LOB-MTAC-1 ③

- 2 ELIB-MTAC-1 ④