



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies, Materials and ICT Equipment for VegeBee

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies, Materials and ICT Equipment for VegeBee”** with an Approved Budget for the Contract (ABC) of **One Hundred Seventy-Eight Thousand Five Hundred Twenty-Eight Pesos Only (PhP 178,528.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No. | Unit | Description | Quantity | Unit Cost | Total Cost |
|----------|--------|---|----------|-----------|------------|
| 1. | roll | Masking Tape, 1" | 43 | 70.00 | 3,010.00 |
| 2. | roll | Scotch Tape, 1" | 18 | 15.00 | 270.00 |
| 3. | pack | Sticker, Glossy, A4, 135gsm, 10 sheets per pack | 20 | 35.00 | 700.00 |
| 4. | bottle | Ink, Black, 664 | 15 | 235.00 | 3,525.00 |
| 5. | bottle | Ink, Magenta, 664 | 15 | 245.00 | 3,675.00 |
| 6. | bottle | Ink, Cyan, 664 | 15 | 245.00 | 3,675.00 |
| 7. | bottle | Ink, Yellow, 664 | 15 | 245.00 | 3,675.00 |
| 8. | bottle | Ink, Black, 003 | 15 | 400.00 | 6,000.00 |
| 9. | bottle | Ink, Magenta, 003 | 15 | 400.00 | 6,000.00 |
| 10. | bottle | Ink, Cyan, 003 | 15 | 400.00 | 6,000.00 |
| 11. | bottle | Ink, Yellow, 003 | 15 | 400.00 | 6,000.00 |
| 12. | reams | A4, Bond Paper, 80gsm | 22 | 210.00 | 4,620.00 |
| 13. | pack | Sticker, Vinyl, 20's, White | 20 | 440.00 | 8,800.00 |
| 14. | pc | Arch File, 3-hole, A4, D-type, 1.5", with label | 9 | 274.00 | 2,466.00 |
| 15. | pc | Metal Book ends (black) | 5 | 100.00 | 500.00 |
| 16. | set | Toner 416A (Black, Cyan, Yellow, Magenta) | 1 | 32,000.00 | 32,000.00 |
| 17. | unit | Puncher, Two Hole, Heavy Duty | 3 | 170.00 | 510.00 |
| 18. | unit | Paper Shredder <ul style="list-style-type: none"> ● HD, 22L, pull-out bin design for easy emptying ● 8 sheets capacity ● Shreds paper, Credit cards, and CDs ● Universal wheels for easy movement ● Shred type: Crosscut ● Shred size: 2x12mm ● Shred Speed: 2.3m/min ● Energy-saving technology (Automatic power off after 30 minutes of no use) ● Duty cycle: 30mins On, 40mins Off ● On/Off Auto-Forward/Reverse ● 1 Year warranty | 1 | 22,000.00 | 22,000.00 |
| 19. | unit | Printer with Scanner <ul style="list-style-type: none"> ● Printer Type: Print, Scan, Copy ● Maximum Copies from Standalone: | 1 | 10,102.00 | 10,102.00 |

| | | | | | |
|---------------------|------|--|---|-----------|-------------------|
| | | 20 copies <ul style="list-style-type: none"> • Maximum Copy Resolution: 600 x 600 dpi • Maximum Copy Size: A4, Letter • Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow) • Number of Paper Trays: 1 • Standard Paper Input Capacity: Up to 100 sheets of Plain Paper (80 g/m2) Up to 20 sheets of Premium Glossy Photo Paper • Output Capacity: Up to 30 sheets of Plain Paper (80 g/m2) Up to 20 sheets of Premium Glossy Photo Paper • Maximum Paper Size: 215.9 x 1200 mm • Dimensions (W x D x H): 375 x 347 x 179mm Weight: 3.9 kg | | | |
| 20. | unit | Desktop Computer <ul style="list-style-type: none"> • 14th Gen Intel Core i5 • 8GB DDR4 3200 RAM • Intel UHD Graphics 730 • 256GB SSD • 1TB HDD • 24.5" Full HD Monitor • LAN, Wifi, Bluetooth • USB Keyboard & Mouse • Licensed Windows 11 Home • Licensed Microsoft Office Home and Student | 1 | 55,000.00 | 55,000.00 |
| TOTAL AMOUNT | | | | | 178,528.00 |

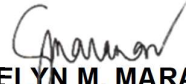
2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of February 13, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.



ROSELYN M. MARANAN

BAC Secretary, Goods and Consulting Services