





Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Furniture and Fixtures for CvSU Maragondon Campus

- The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Furniture and Fixtures for CvSU Maragondon Campus”** with an Approved Budget for the Contract (ABC) of **Two Hundred Ninety-Two Thousand Pesos Only (Php 292,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	pc	<p>CABINET, Filing, Lateral, 4 layers, 52"Hx33-1/8"Wx18"D</p> <ul style="list-style-type: none"> • Dimensions: 52"H x 33-1/8"W x 18"D • Finish: Powder Coated • Steel thickness: 0.7mm or 0.8mm <p>Features:</p> <ul style="list-style-type: none"> • 4 Drawers with lock • Full extension ball bearing drawer slides • Provision for vertical and horizontal filing • 1 Vertical steel divider per drawer 	4	18,500.00	74,000.00
2.	pc	<p>CABINET, Multiple Drawers with Secured Internal Cabinet</p> <ul style="list-style-type: none"> • Dimensions: 34-1/2"H x 39-3/8"W x 18"D • Finish: Powder Coated • Steel thickness: 0.7mm or 0.8mm <p>Features:</p> <ul style="list-style-type: none"> • 1 Small drawer & 2 filing drawers with lock • 1 Right compartment with adjustable shelf • 1 Inner fireproof safe with lock • Swing door with flush handle and lock • Full extension ball bearing drawer slides • Built-in cardholders • Built-in handles • 1 Steel divider per filing drawer • 3 – 4 Hours fire resistant (safe compartment) 	1	18,000.00	18,000.00

3.	unit	<p>CHAIR, Office, Mid back, fabric</p> <ul style="list-style-type: none"> • Dimensions: 92 – 100cm H x 63cm W x 57cm D <p>Features:</p> <ul style="list-style-type: none"> • Chrome-plated steel base • Plastic armrests • Butterfly mechanism • Height adjustment lever 	7	8,000.00	56,000.00
4.	unit	<p>Free Standing Table with Metal frame</p> <ul style="list-style-type: none"> • Dimension: 120cm (W) x 60cm (D) x 75cm (H) • MDF board, laminated finish • Metal frame and modesty • with cable management on the side legs 	20	7,200.00	144,000.00
TOTAL AMOUNT					292,000.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 6, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
 BAC Secretary, Goods and Consulting Services