



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines  
 ☎ (046) 889-6373  
[www.cvsu.edu.ph](http://www.cvsu.edu.ph)

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of ICT Equipment for BAM - Marketing**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of ICT Equipment for BAM - Marketing”** with an Approved Budget for the Contract (ABC) of **Three Hundred Thirty-Five Thousand Pesos Only (PhP 335,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	unit	Branded Desktop Computer <ul style="list-style-type: none"> <li>● Processor: Core i5 14<sup>th</sup> Gen</li> <li>● Memory: 8GB RAM</li> <li>● Graphics: UHD Graphics</li> <li>● Storage: 256GB M.2 SSD + 1TB HDD</li> <li>● Display: 24.5” FHD Monitor VGA/HDMI</li> <li>● Connectivity: WIFI, Bluetooth, LAN</li> <li>● Keyboard and Mouse: Wired USB Keyboard and Mouse</li> <li>● Software: Licensed Windows 11 Home and MS Office Home &amp; Student 2021</li> <li>● Warranty: 1 Year</li> </ul>	3	55,000.00	165,000.00
2.	unit	Laptop <ul style="list-style-type: none"> <li>● Processor: Core i7 13<sup>th</sup> Gen Processor 10 Cores, 12 Threads, 12MB Cache</li> <li>● Memory: 16GB DDR4</li> <li>● Storage: 512GB NVME SSD</li> <li>● Graphics: Graphics</li> <li>● Display: 15.6inch FHD 1920 x 1080 Anti-Glare</li> <li>● Webcam: 720p HD with mic</li> <li>● Connectivity: Wi-Fi 6, Bluetooth 5.3</li> <li>● Audio: HD Audio, with dual speakers</li> <li>● Keyboard: Full-size keyboard with numeric keypad</li> <li>● Software: Licensed Windows 11 Home 64 bit and MS Office Home and Student 2021</li> <li>● Warranty: 1 Year</li> <li>● Inclusion: Laptop Bag</li> </ul>	2	55,000.00	110,000.00
3.	unit	Document Scanner <ul style="list-style-type: none"> <li>● Sensor Type: Contact Image Sensor (CIS)</li> <li>● Scanning Method: Fixed carriage &amp; moving document</li> </ul> <p style="text-align: center;">Paper Protection</p> Function <ul style="list-style-type: none"> <li>● Scan Speed: Up to 65ppm/130ipm (one-pass duplex)</li> <li>● Scan size: Up to A3, 27gsm to 413gsm</li> </ul>	1	60,000.00	60,000.00

	<ul style="list-style-type: none"> <li>● Display 1.44 colour LCD</li> <li>● Light Source: RGB LED</li> <li>● Optical Resolution: 600 x 600 dpi *1</li> <li>● Output Resolution: 50 – 1,200 dpi (in 1 dpi increments)</li> <li>● Bit Depth: Each colour (RGB): 10-bit input / 8bit output</li> <li>● Min Document Size: 50.8 x 50.8 mm</li> <li>● Max Document Size: 215.9 x 6,096mm</li> <li>● Supported Paper Weight: 27 – 413 g/m2 (A8 or less 127 – 413 g/m2)</li> <li>● ADF Capacity: 100 sheets (80g/m2)</li> <li>● Daily Scan Volume: Up to 10,000 sheets/day</li> <li>● Multi-feed Detection: Ultrasonic Sensor and Length Detection</li> <li>● Interface: USB 3.0</li> <li>● Resolution: (Colour/Greyscale/Mono):  200dpi: 65ppm/130ipm (Simplex / Duplex) *2  300dpi: 65ppm/130ipm (Simplex / Duplex) *2  600dpi: 16ppm/32ipm (Simplex / Duplex)</li> </ul>			
<b>TOTAL AMOUNT</b>				<b>335,000.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 13, 2025.**

Address : Procurement Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : [procurementoffice@cvsu.edu.ph](mailto:procurementoffice@cvsu.edu.ph) / [rfqmain@cvsu.edu.ph](mailto:rfqmain@cvsu.edu.ph)

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Consulting Services