



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
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INVITATION TO SUBMIT QUOTATION
Supply and Delivery of ICT and Office Equipment for Various Offices of Main and Satellite Campuses

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of ICT and Office Equipment for Various Offices of Main and Satellite Campuses”** with an Approved Budget for the Contract (ABC) of **Nine Hundred Seven Thousand Two Hundred Fifteen Pesos and 44/100 Only (PhP 907,215.44)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	Unit	Paper Shredder <ul style="list-style-type: none"> ● Machine Automatic Heavy-Duty ● Color family: Black ● Volts and hertz: 220v 50hz ● Size & Spec.: Shred Capacity: 16 sheets; Shred size: 4x40mm; ● Security level:4 ● Can shred: CD/DVD, Paper, Card, Paper Clip, Staple ● Continuous run time: 30min ● Bin capacity: 31L ● Machine noise: 58dB ● Machine power: 240W ● 390x302x615mm ● German level 4 confidentiality ● Nitride steel knife, sharp and durable ● Intelligent induction, overheat protection, Stop protection, Auto reverse ● 31L Visible Paper Bucket 	15	18,718.96	280,784.40
2.	unit	Multimedia Projector <ul style="list-style-type: none"> ● Native Resolution: 800 x 600 ● Maximum Resolution: 1920 x 1200 ● Standard Mode Brightness: 4800 Lumens ● Native Aspect Ratio: 4:3 ● Compatible Aspect Ratio: 16:9 ● Contrast Ratio: 20,000:1 ● Throw Ratio: 1.94 to 2.16 ● Digital Zoom: 2x ● Vertical Keystone Correction: -40°/+40° 	13	16,588.00	215,644.00
3.	Unit	Laptop, Mid-Range User <ul style="list-style-type: none"> ● Processor: Intel Core i5 13th Gen Processor 10 Cores, 12 Threads, 12MB Cache up to 4.6GHz 	8	42,380.00	339,040.00

		<ul style="list-style-type: none"> ● Memory: 16GB DDR4 ● Storage: 512GB NVMe SSD ● Graphics: Intel Graphics ● Display: 15.6inch FHD 1920 x 1080 Anti-Glare ● Webcam: HD webcam with mic ● Connectivity: Wi-Fi 6, Bluetooth 5.3 ● Audio: Dual Speakers ● Software: Licensed Windows 11 Home 64bit and MS Office Home and Student 2021 ● Warranty: 2 Years ● Accessories: Laptop Bag 				
.4.	Unit	Branded Desktop <ul style="list-style-type: none"> ● Motherboard: Intel Chipset ● Processor: Intel Core i3 14th Gen ● Memory: 8GB DDR5 ● Graphics: Intel UHD Graphics ● Storage: 256GB SSD + 1TB HDD ● Display: 21.5" IPS 100Hz Monitor ● Connectivity: WIFI, Bluetooth, LAN ● Keyboard and Mouse: USB Keyboard and Mouse ● Software: Licensed Windows 11 Home 64bit and MS Office Home and Student 2021 ● Warranty: 1 Year 	1	42,390.40	42,390.40	
5.	Unit	DIGITAL VOICE RECORDER <ul style="list-style-type: none"> ● 4GB internal memory expandable to 32GB ● Auto voice recording reduces background noise ● Built-in USB connector ● INPUT AND OUTPUT TERMINALS: [PC I/F] Hi-Speed USB [Input] Stereo Mic-in jack [Output] Stereo Earphone jack. with earphone. 	4	7,339.16	29,356.64	
TOTAL AMOUNT					907,215.44	

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 6, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services