



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for CvSU Silang Campus

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for CvSU Silang Campus”** with an Approved Budget for the Contract (ABC) of **Five Hundred Thirteen Thousand Eight Hundred Fifty Pesos Only (PhP 513,850.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	PC	BATTERY, AA, 2's, HD	200	90.00	18,000.00
2.	PC	BATTERY, AAA, 2's, HD	200	90.00	18,000.00
3.	PC	CABLE TIE	1000	5.00	5,000.00
4.	PC	CERTIFICATE HOLDER, A4 SIZE", plastic with board	400	45.00	18,000.00
5.	PC	CERTIFICATE HOLDER, A4, with board	400	45.00	18,000.00
6.	Box	CLIP, backfold, 15mm, 12's	20	15.00	300.00
7.	Box	CLIP, backfold, 32mm, 12's	20	30.00	600.00
8.	Box	CLIP, backfold, 41mm, 12's	20	40.00	800.00
9.	PC	FLAG, Philippine National Flag, 4 x 8	4	3,500.00	14,000.00
10.	Box	PENCIL, #1, 12's/bx	50	55.00	2,750.00
11.	Box	PENCIL, #2, 12's/bx	50	110.00	5,500.00
12.	Pack	INDEX CARD, 5"x8", 500 pieces per pack	20	195.00	3,900.00
13.	Pack	SPECIALTY BOARD, 10's/pack, 180gsm, VELLUM, A4	500	25.00	12,500.00
14.	Pack	SPECIALTY BOARD, 10's/pack, 180gsm, WHITE, A4	500	25.00	12,500.00
15.	Bundle	TIME CARD, for Bundy Clock, 100 pieces bundle	100	100.00	10,000.00
16.	SET	INKS FOR BROTHER T720DW	50	1,000.00	50,000.00
17.	Bottle	EPSON INK, BOTTLE, 003, black	50	280.00	14,000.00
18.	Bottle	EPSON INK, BOTTLE, 003, cyan	50	280.00	14,000.00
19.	Bottle	EPSON INK, BOTTLE, 003, magenta	50	280.00	14,000.00
20.	Bottle	EPSON INK, BOTTLE, 003, yellow	50	280.00	14,000.00
21.	SET	TONER FOR INEO 205I (BLACK, CYAN, MAGENTA, YELLOW)	2	50,000.00	100,000.00
22.	SET	TONER FOR INEO 226I (BLACK, CYAN, MAGENTA, YELLOW)	2	68,000.00	136,000.00
23.	PC	TONER FOR KYOCERA TASKALFA 2020	4	8,000.00	32,000.00
TOTAL AMOUNT					513,850.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.

4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 17, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services