



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Medals, Medallion, Plaque and Admission Ticket for Mid-Year Graduation

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Medals, Medallion, Plaque and Admission Ticket for Mid-Year Graduation”** with an Approved Budget for the Contract (ABC) **Eighty-Five Thousand Four Hundred Sixty Pesos Only (PhP 85,460.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	pcs	Medals, CvSU Medal Cumlaude brass gold medal in 2 inches, 1/4 diameter, enamel ink with CvSU logo and gross grain yellow gold and green ribbon with white box • Main Campus - 11 • Cavite City Campus - 27 • CCAT Campus - 16"	54	250.00	13,500.00
2.	pcs	Medals, CvSU Medal Magna Cumlaude brass gold medal in 2.5 inches, 1/4 diameter, enamel ink with CvSU logo and gross grain yellow gold and green ribbon with white box • Main Campus - 2 • Cavite City Campus - 2 • Naic Campus - 1 • CCAT Campus - 7"	12	350.00	4,200.00
3.	pcs	Admission ticket green for regular graduates; orange with honors	1,244	40.00	49,760.00
4.	pcs	CvSU Medallion for guest speaker brass gold medallion in 3 inches, 1/2 diameter, enamel ink with CvSU logo, size 2.5 cadena gold plated chain and 16x11 peach velvet box	2	3,000.00	6,000.00
5.	pcs	Plaque, 14" single glass body-direct print on 1/4 thick clear glass frosted black, clear sided, colored logo and text, mounted on 1/8" thick mirror glass and 3/8" thick bronze glass base	3	4,000.00	12,000.00
TOTAL AMOUNT					85,460.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.

4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 8:00 AM of April 14, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services