



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines  
 ☎ (046) 889-6373  
[www.cvsu.edu.ph](http://www.cvsu.edu.ph)

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Various Supplies and Materials for VegeBee**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for VegeBee”** with an Approved Budget for the Contract (ABC) of **One Hundred Thousand Pesos Only (PhP 100,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	bottle	Epson Ink, 003, Black	13	350.00	4,550.00
2.	box	A4, Bond Paper, 80gsm	13	1,550.00	20,150.00
3.	box	Black Ballpen, Regular, 20pcs per box	1	185.00	185.00
4.	box	Blue Ballpen, Regular, 0.5mm, 20pcs per box	3	185.00	555.00
5.	bottle	Stamp pad Ink, Black, 30ml	5	35.00	175.00
6.	pack	Sticker paper, A4, (Matte White)	5	160.00	800.00
7.	pack	Specialty Paper, A4, (White), 200gsm	5	400.00	2,000.00
8.	box	Rubber band, Big, 350g	2	165.00	330.00
9.	pack	Post It Notes Arrow, Sign Here	10	40.00	400.00
10.	unit	Dater (automatic)	5	450.00	2,250.00
11.	pcs	Record Book, 8.5 x 11 inches, 500pages	5	300.00	1,500.00
12.	bottle	Epson Ink Bottle 003, Black	28	350.00	9,800.00
13.	unit	Extension Cord (universal), 2m	2	300.00	600.00
14.	pcs	Scissors, Big	2	50.00	100.00
15.	unit	Foldable Ladder with 3 steps	1	875.00	875.00
16.	box	Sign Pen 0.7mm, Blue	3	150.00	450.00
17.	box	Sign Pen 0.5mm, Blue	3	150.00	450.00
18.	box	Sign Pen, 1.0mm, Blue	3	300.00	900.00
19.	box	Laminating Film	3	270.00	810.00
20.	pack	Photopaper, Matte, A4, 20s	5	55.00	275.00
21.	pcs	Expanded Long Green Folder	30	30.00	900.00
22.	roll	Tissue roll	30	25.00	750.00
23.	unit	Long Back Chair, Black, executive <ul style="list-style-type: none"> <li>● Material: Man-Made Leather</li> <li>● Max Weight: 80kgs</li> <li>● Dimension: 65 x 67 x 117~125cm</li> <li>● Ergonomic backrest, height adjustable, recline/tilt function, soft comfort foam, swivel mechanism with heavy duty caster wheel, nylon base</li> </ul>	4	4,250.00	17,000.00
24.	pcs	WiFi Dongle Hardware features <ul style="list-style-type: none"> <li>● Interface USB 2.0</li> </ul>	2	500.00	1,000.00

		<ul style="list-style-type: none"> <li>• Dimension (W x D x H) 15*7.1*18.6mm</li> <li>• Antenna Type Omni Directional</li> </ul> <p>Wireless Features</p> <ul style="list-style-type: none"> <li>• Wireless Standard IEEE 802.11ac, IEEE 802.11a, IEEE 802.11n, IEEE 802.11g, IEEE 802.11b</li> <li>• Frequency 5GHz, 2.4GHz</li> <li>• Wireless Mode Ad-Hoc / Infrastructure mode</li> <li>• Wireless Security Support 64/128 bit WEP, WPA-PSK/WPA2-PSK, 802.1x</li> </ul>			
25.	pcs	Magazine File, Close End, Long (Navy Blue)	19	105.00	1,995.00
26.	pack	Vinyl Inkjet Sticker paper, Matte, 10s, A4, (for Property Sticker)	400	35.00	14,000.00
27.	bottle	Epson Ink 003, Cyan	4	350.00	1,400.00
28.	bottle	Epson Ink 003, Magenta	4	350.00	1,400.00
29.	bottle	Epson Ink 003, Yellow	4	350.00	1,400.00
30.	box	A4 Bond Paper, 70gsm	13	1,000.00	13,000.00
<b>TOTAL AMOUNT</b>					<b>100,000.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of April 8, 2025.**

Address : Procurement Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : [procurementoffice@cvsu.edu.ph](mailto:procurementoffice@cvsu.edu.ph) / [rfqmain@cvsu.edu.ph](mailto:rfqmain@cvsu.edu.ph)

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
 BAC Secretary, Goods and Consulting Services