



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Equipment for CED-LSHS

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Equipment for CED-LSHS”** with an Approved Budget for the Contract (ABC) **One Hundred Ninety-Five Thousand Two Hundred Forty Pesos Only (Php 195,240.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No. | Unit | Description | Quantity | Unit Cost | Total Cost |
|---------------------|--------|--|----------|-----------|-------------------|
| 1. | pcs | Ballpen, black | 100 | 10.00 | 1,000.00 |
| 2. | pcs | Ballpen, green | 100 | 10.00 | 1,000.00 |
| 3. | pcs | Battery, AA 2's HD | 90 | 24.00 | 2,160.00 |
| 4. | pcs | Battery, AAA 2's HD | 90 | 24.00 | 2,160.00 |
| 5. | pcs | Certificate Holder, A4 size plastic with board | 30 | 45.00 | 1,350.00 |
| 6. | bottle | EPSON ink, 003 Black | 105 | 280.00 | 29,400.00 |
| 7. | bottle | EPSON ink, 003 cyan | 30 | 280.00 | 8,400.00 |
| 8. | bottle | EPSON ink, 003 magenta | 30 | 280.00 | 8,400.00 |
| 9. | bottle | EPSON ink, 003 yellow | 30 | 280.00 | 8,400.00 |
| 10. | pcs | Eraser, felt, for white/black boards | 24 | 20.00 | 480.00 |
| 11. | packs | laminating Film, A4, 125 mic | 4 | 700.00 | 2,800.00 |
| 12. | packs | laminating Film, A4, 250 mic | 2 | 980.00 | 1,960.00 |
| 13. | packs | Pencil #2m 12's/bx | 3 | 110.00 | 330.00 |
| 14. | boxes | Push pin, flat head type, assorted colors, 50 pieces per case | 3 | 20.00 | 60.00 |
| 15. | packs | Specialty board, 10pc/pack, 180gsm, short, white | 100 | 40.00 | 4,000.00 |
| 16. | rolls | Tape Double adhesive, 2" | 30 | 55.00 | 1,650.00 |
| 17. | pcs | Bleaching Solution, 1L | 100 | 60.00 | 6,000.00 |
| 18. | bottle | Dishwashing Liquid, 1000ml | 24 | 70.00 | 1,680.00 |
| 19. | pcs | Dishwashing scouring pad with foam | 12 | 40.00 | 480.00 |
| 20. | pcs | Electrical tape | 10 | 20.00 | 200.00 |
| 21. | packs | Garbage bag, medium, transparent, 100's | 24 | 270.00 | 6,480.00 |
| 22. | units | Bulletin Board, whiteboard, 4x8', with stand | 3 | 7,500.00 | 22,500.00 |
| 23. | units | Bookshelves, Open Shelves, metal, 6 layers, Detachable, 93Wx20Dx185H | 3 | 8,450.00 | 25,350.00 |
| 24. | units | Chair, Office Midback, fabric, 3600 swivel, Adjustable height, Dimension: 60cmLxW56cmxH108 | 4 | 8,000.00 | 32,000.00 |
| 25. | units | Storage Cabinet, metal. 5 layers with 2 glass door 1850hx900wx400Dmm | 3 | 9,000.00 | 27,000.00 |
| TOTAL AMOUNT | | | | | 195,240.00 |

2. Delivery Period: ____ calendar days from the receipt of P.O.

3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of May 15, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services