



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and ICT Equipment for RAISE PHASE 2 – PROJECT 2 ABH

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and ICT Equipment for RAISE PHASE 2 – PROJECT 2 ABH”** with an Approved Budget for the Contract (ABC) **One Hundred Forty-Six Thousand Three Hundred Seventy-Five Pesos Only (PhP 146,375.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	box	ACETATE (transparency film) A4	2	325.00	650.00
2.	box	CLIP, backfold, 15mm, 12's	10	15.00	150.00
3.	box	CLIP, backfold, 32mm, 12's	10	30.00	300.00
4.	box	CLIP, backfold, 41mm, 12's	5	40.00	200.00
5.	pc	FLOURESCENT MARKER, blue	10	15.00	150.00
6.	pc	FLOURESCENT MARKER, green	10	15.00	150.00
7.	pc	FLOURESCENT MARKER, orange	10	15.00	150.00
8.	bottle	GLUE, multi-purpose, 240 g.	5	110.00	550.00
9.	pc	ID LACE- Customized	20	85.00	1,700.00
10.	pc	ID JACKET, clear plastic, A1 (100x75mm - transverse)	100	12.00	1,200.00
11.	box	PENCIL, #2, 12's/bx	2	110.00	220.00
12.	pc	SIGN PEN, black, 0.5	20	25.00	500.00
13.	pc	SIGN PEN, blue, 0.5	20	25.00	500.00
14.	box	STAPLE WIRE, Std, No.25	20	35.00	700.00
15.	roll	TAPE, MAGIC, 1"	10	100.00	1,000.00
16.	box	PAPER CLIP, vinyl/plastic coated, 50mm	20	35.00	700.00
17.	ream	COPY PAPER, A4, 80gsm	50	210.00	10,500.00
18.	ream	COPY PAPER, long (8.5"x13"), 80gsm	5	240.00	1,200.00
19.	pack	PHOTO PAPER, glossy, 20pcs/pack, 180gsm, A4	10	60.00	600.00
20.	pc	STICKY NOTE PADS, yellow, 2"x3"	20	15.00	300.00
21.	pc	ARCH FILE, 3-hole, A4, D-type, 3" with label	10	340.00	3,400.00
22.	box	FASTENER, for paper, Plastic coated, 50 sets per box	5	45.00	225.00
23.	pc	DESK TRAY, METAL, 3 layers	4	550.00	2,200.00
24.	pc	DOCUMENT BOX, board, HD	5	360.00	1,800.00
25.	pc	DATING AND STAMPING MACHINE, HD	1	365.00	365.00
26.	unit	PUNCHER, 2-hole, HD	2	185.00	370.00
27.	unit	BULLETIN BOARD, cork board, 3'x5'	1	1,680.00	1,680.00
28.	unit	BULLETIN BOARD, cork board, 4'x8'	1	3,140.00	3,140.00
29.	unit	BULLETIN BOARD, whiteboard, 3'x5', with stand	1	5,500.00	5,500.00
30.	dz	BATHROOM TISSUE, Coreless plain	30	75.00	2,250.00

31.	bottle	DISHWASHING LIQUID, 1000mL	10	70.00	700.00
32.	pc	DISHWASHING SCOURING PAD WITH FOAM	10	40.00	400.00
33.	liter	ALCOHOL 70%, ethyl, with pump 1000ml	5	250.00	1,250.00
34.	gallon	ALCOHOL 70%, Ethyl, 1gl	5	675.00	3,375.00
35.	units	Laptop <ul style="list-style-type: none"> • M2 chip with 8-core CPU • 8-core GPU • 16-core Neural Engine • 8GB unified memory • 256GB SSD storage • 13-inch Liquid Retina display • 1080p HD camera • 35W Dual USB-C Port Compact • Power Adapter • Backlit Magic Keyboard with Touch ID – US English • Mac OS • Licensed MS Office 2021 • 1 Year Warranty on Parts and Services 	2	49,000.00	98,000.00
36.	unit	FLASH DRIVE, 16GB	1	300.00	300.00
TOTAL AMOUNT					146,375.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of May 14, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services