



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Promotional Materials for ILCLO

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Promotional Materials for ILCLO”** with an Approved Budget for the Contract (ABC) of **One Hundred Thirty-Seven Thousand Pesos Only (PhP 137,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

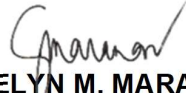
Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	pcs	Magnet Clip Folder • Folder Size: 34cm x 22cm • Portrait, Legal paper fits • Material: Arlin Cloth • Color: Dark Green Color Gold Stamping Magnet on Top, size: 4.2cm x 22cm (with Customized design)	10	700.00	7,000.00
2.	pcs	Folder for Contract Signing • Material: Leather Cloth • Color: Emerald Green • Size: 31cm x 22cm Fold • Portrait, Legal Paper Fits 31cm x 44cm Spread Color Gold Stamping Pages 2 Panel Side Print with corner strap • Corner Strap: Color white (both sides) Finish Folded • Both side: File Supplied (with Customized design)	20	1,500.00	30,000.00
3.	pcs	Pencil • Color: Dark Green Color Gold Stamping (with customized design)	1000	100.00	100,000.00
		(Please see attached image for reference)			
TOTAL AMOUNT					137,000.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.

5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 24, 2025.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.



ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services